

Banner Design Form

Client Company: _____

To save time proofing fill out with the customer present.

Use this rectangle to layout the business card

SIZE: _____

6. Finished Size: _____ -

NOTES:

The better the artwork you provide to the designer the better the card will be!

3. Fonts: (Check one)

- Helvetica/Arial
- Futura
- Eurostile
- COPPERPLATE
- Brush Script*
- Frutiger
- Times New Roman
- Garamond
- Goudy Old Style
- Impact**
- Optima
- Bembo
- Use Designer Judgement

4. Colors of: (CMYK if known)

Business Name _____
 Phone Number _____
 Name & Title _____
 Address, Phone, Email _____
 Tag Line, Misc Info _____
 Web Site _____
 Background _____

5. Photos: Number of Photos? _____ photos.com stock#

Name of Photo: _____

- To Be Scanned
- Emailed to Office
- On Disc or CD
- On File
- Screened
- Square
- Solid
- Circle
- Bleed
- Oval
- Feathered Edge
- Clipping Path

Name of Photo: _____

- To Be Scanned
- Emailed to Office
- On Disc or CD
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- Solid
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- Solid
- Circle
- Bleed
- Oval
- Feathered Edge
- Clipping Path

Number of Logos? _____

Name of Logo: _____

- To Be Scanned
- Emailed to Office
- On Disc or CD
- On File
- Name of Logo: _____
- To Be Scanned
- Emailed to Office
- On Disc or CD
- On File

Dealer Company: _____

I AGREE TO TERMS: _____

SIGNATURE

DATE

Terms and Conditions: **ORDER APPROVAL**

Customer is fully responsible for final proof and layout approval prior to the printing process.

Power Graphics, Inc. is NOT LIABLE for errors in a final product caused by any of the following reasons:
Misspelling, Graphics, Bleeds, Grammar, Damage Fonts, Punctuation, Wrong cuts, Incorrect or Missing Folds, Finished Product Size/INDEMNITY

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I have verified that spelling and content are correct. I am satisfied with the document layout. I understand that my document will print EXACTLY as it appears here, that I cannot make any changes once my order is placed and that I assume all responsibility for typographical errors.

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from or relating to any text, photograph, image, graphic or other material you incorporated into Products.

CUSTOMER SUBMITTED ARTWORK OR GRAPHICS

All artwork or designs and images must be provided in CMYK format. Power Graphics, Inc. is not responsible for any color shift that occurs in conversions from RGB to CMYK color modes.

All artwork, designs and images must be provided in minimum of 350 DPI and CMYK color mode. Power Graphics, Inc. is not responsible for images printed as fuzzy, distorted or pixelated due to customer provided artwork.

Additional fees may apply for the files larger than 30MB.

COLOR PROOFING & MATCHING

Power Graphics, Inc. is not liable for color matching or ink density on screen proofs approved by the customers. Screen proofs will predict design layout, text accuracy, image proportion and placement, but not color or density.

Power Graphics, Inc. will try it's best to match the gradient density of each color, Power Graphics, Inc. is not liable for the final appearance of a color.

Important : Gang-run printing is multiple (and different) customer jobs are combined on a large print sheet, and run at the same time. For example, we layout 65 different customer business cards and postcards on one gang-run sheet, and run the sheet 1000 times to get 65 sets of 1000 cards . Each card set is a different card. This process allows us to spread the expensive initial setup cost of running a full-color, offset job among 65 customers.

Application of UV Coating may effect or change the appearance of the printed colors. Power Graphics, Inc. is not liable for the final color appearance of a UV product/s.

ORDER CANCELLATION

Power Graphics, Inc. will be happy to help you cancel your order prior to Approval. However, However, orders may be eligible for cancellation upon request via email. Our Customer Service Team will inform you of any cancellation charges depending on the stage of the order.

If job is canceled any labor hours (proof, graphics design, etc.) or administrative fees (credit cards fees, etc.) will be subtracted from your refund. Minimum is \$15 (15%-30% of total transaction)

Once the order has been placed successfully, No Refunds are issued for the Logo, and Graphic design services.

RETURNS AND REFUNDS

Since each order is unique to customer and has no re-sale value, All Sales Are Final. If we verify that we made an error, we will re-print the order. No Refunds or Credit.

Customer must notify Power Graphics, Inc. within 6 business days of order acceptance to notify any defects discovered in the ordered product. In order to receive replacement Customer must return 100% of the received product within 15 days (on their own expense) from the time when the ordered product delivery was taken.

All charges related to expedite printing (Rush Printing or Shipping) are NOT REFUNDABLE, including for those orders that are returned for any reason.

ORDER SHIPPING AND DELIVERY

Power Graphics, Inc. will always act to make sure that any production difficulties do not delay delivery schedules. In no case shall Power Graphics, Inc. be liable for any consequential or damages resulting from any delay in shipment or delivery.

All Power Graphics, Inc. customers agree not to hold Power Graphics, Inc. liable for delays in shipments caused by weather conditions, shipping company delays, international customs issues or any other circumstances beyond Power Graphics, Inc. direct control. Power Graphics, Inc. shipment and delivery dates are calculated based upon estimates provided by our suppliers.

Power Graphics, Inc. will always act to make sure that delivery schedules are met. However, unexpected equipment failure, malfunction and or technical problems may delay the printing process. In case of delay caused by technical difficulty, rush charges/fees will be refunded or waived where applicable. However, technical difficulty will not be the grounds for order cancellation.

SHIPPING ERRORS & LOST PACKAGES

Lost or damaged claims can only be filed for shipments over \$50.00 in value and can only be done after 30 days from package shipment. Power Graphics, Inc. is not responsible for 3rd party shipping errors, omissions or damaged shipments.

CUSTOMER SUPPLIED INCORRECT ADDRESS

When a package is not delivered due to an error made by the customer in submitting the proper shipping address, Power Graphics, Inc. will re-ship the package with corrected address and charge an additional shipping fee for the shipment.

We reserve the right to refuse service without disclosing a reason.